

FY 2008-2009 ANNUAL ACTION PLAN
AMENDMENT 3

HOMELESSNESS PREVENTION AND RAPID REHOUSING
PROGRAM

CITY OF MORENO VALLEY





Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Grantees eligible to receive funds under the Homelessness Prevention and Rapid Re-Housing Program (HPRP) are required to complete a substantial amendment to their Consolidated Plan 2008 Action Plan. This form sets forth the required format for this substantial amendment. A completed form is due to HUD within 60 days of the publication of the HUD HPRP notice.

To aid grantees in meeting this submission deadline, the HPRP Notice reduces the requirement for a 30-day public comment period to no less than 12 calendar days for this substantial amendment. With this exception, HPRP grantees are required to follow their Consolidated Plan's citizen participation process, including consultation with the Continuum of Care (CoC) in the appropriate jurisdiction(s). Grantees are also required to coordinate HPRP activities with the CoC's strategies for homeless prevention and ending homelessness. To maximize transparency, HUD strongly recommends that each grantee post its substantial amendment materials on the grantee's official website as the materials are developed.

A complete submission contains the following three documents:

- 1) A signed and dated SF-424,
- 2) A completed form HUD-40119 (this form), and
- 3) Signed and dated General Consolidated Plan and HPRP certifications.

For additional information regarding the HPRP program, visit the HUD Homelessness Resource Exchange (www.hudhre.info). This site will be regularly updated to include HPRP resources developed by HUD and its technical assistance providers.

The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Information is submitted in accordance with the regulatory authority contained in each program rule. The information will be used to rate applications, determine eligibility, and establish grant amounts.

Public reporting burden for this collection of information is estimated to be 16 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits. To the extent that any information collected is of a confidential nature, there will be compliance with Privacy Act requirements. However, the substantial amendment to the Consolidated Plan 2008 Action Plan does not request the submission of such information.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)



A. General Information

Grantee Name	City of Moreno Valley
Name of Entity or Department Administering Funds	Economic Development Department, Neighborhood Preservation Division
HPRP Contact Person (person to answer questions about this amendment and HPRP)	Keyneica Jones
Title	Management Analyst
Address Line 1	14177 Frederick Street
Address Line 2	P.O. Box 88005
City, State, Zip Code	Moreno Valley, CA 92552-0805
Telephone	951-413-3464
Fax	951-413-3459
Email Address	keyneicaj@moval.org
Authorized Official (if different from Contact Person)	Robert G. Gutierrez
Title	City Manager
Address Line 1	14177 Frederick Street
Address Line 2	P.O. Box 88005
City, State, Zip Code	Moreno Valley, CA 92552-0805
Telephone	951-413-3020
Fax	951-413-3750
Email Address	bobg@moval.org
Web Address where this Form is Posted	www.moval.org

Amount Grantee is Eligible to Receive*	\$732,872
Amount Grantee is Requesting	\$732,872

*Amounts are available at <http://www.hud.gov/recovery/homelesspreventrecov.xls>



B. Citizen Participation and Public Comment

1. Briefly describe how the grantee followed its citizen participation plan regarding this proposed substantial amendment (limit 250 words).

Response:

The City published a Notice of Public Hearing and a Notice of 2008/2009 Action Plan Amendment in the Press-Enterprise (a local publication) on April 24, 2009, initiating the 12-day Public Review period. The Notice of Public Hearing was uploaded to the City's website at www.moreno-valley.ca.us.gov on the same day. An option for the public to e-mail comments to the City was provided on the web page.

On May 12, 2009, the Public Hearing was conducted by the Moreno Valley City Council. On that evening, the Moreno Valley City Council approved the HPRP Substantial Amendment by a 5-0 vote.

2. Provide the appropriate response regarding this substantial amendment by checking one of the following options:

- Grantee did not receive public comments.
- X Grantee received and accepted all public comments.
- Grantee received public comments and did not accept one or more of the comments.

3. Provide a summary of the public comments regarding this substantial amendment. Include a summary of any comments or views not accepted and the reasons for non-acceptance.

Response:

No public comments were received during the 12 day public comment period. Two individuals provided comment at the May 12, 2009 City Council Meeting. Anthony Shields from the National Urban Outreach Organization commented that the City should only advertise the availability of HPRP program services to homeless service providers to eliminate opening the "flood gates" to people who really don't need the services. He requested information on the eligibility criteria for subrecipients who will administer the program. Mr. Shields stated that he has interviewed over 150 Moreno Valley residents living with family who do not have their own housing.

Mr. Mike Rios commented that he thought the City of Moreno Valley's point in time homeless count number of 28 was an underestimation of the homeless living on the streets of Moreno Valley. He also discussed the problem of foreclosed houses attracting vagrants. Mr. Rios suggested that the City should think about people not having access



to the internet or television when thinking of ways to advertise the program to the community.

C. Distribution and Administration of Funds

Reminder: The HPRP grant will be made by means of a grant agreement executed by HUD and the grantee. The three-year deadline to expend funds begins when HUD signs the grant agreement. Grantees should ensure that sufficient planning is in place to begin to expend funds shortly after grant agreement.

1. Check the process(es) that the grantee plans to use to select subgrantees. Note that a subgrantee is defined as the organization to which the grantee provides HPRP funds.

Competitive Process

Formula Allocation

Other

The City will utilize a Request for Qualifications (RFQ) process for subgranting HPRP funds to eligible local homeless service providers with expertise in the administration of proposed HPRP activities. In the event that only one organization meets the qualifications to administer any particular proposed activity under the HPRP program, the City may consider a sole source contract in line with City and federal procurement policy.

2. Briefly describe the process(es) indicated in question 1 above (limit 250 words).

Response:

An RFQ will be issued to local organizations with a history of providing homeless services related to HPRP activities. All applications will be reviewed by City staff and applicants found to be eligible will be invited for an interview to discuss their eligibility in more detail. In certain circumstances, the City may opt to sole source contracts with a subrecipient if it is found that no other organizations in the area are able to provide a particular service under the HPRP program and corresponding federal regulations.

3. Briefly describe the process the grantee plans to use, once HUD signs the grant agreement, to allocate funds available to subgrantees by September 30, 2009, as required by the HPRP Notice (limit 250 words).

Response:



Upon the receipt of the grant agreement from HUD the City will initiate Subrecipient Agreements with eligible non-profit organizations prior to the September 30, 2009 utilizing the processes outlined in #1 and #2 above.

4. Describe the grantee's plan for ensuring the effective and timely use of HPRP grant funds on eligible activities, as outlined in the HPRP Notice. Include a description of how the grantee plans to oversee and monitor the administration and use of its own HPRP funds, as well as those used by its subgrantees (limit 500 words).

Response:

The City of Moreno Valley has several internal controls and a subrecipient monitoring process that will ensure effective and timely use of HPRP grant funds. Each subrecipient chosen to provide services under the HPRP program will sign a Subrecipient Agreement with the City, which will be used as a tool for monitoring timeliness. This Agreement will include a Scope of Services that will identify eligible program activities and expectations the City has of the subrecipient in the provision of services related to the eligible activities. In addition, the Agreement will include project milestones, reporting requirements and drawdown schedules. All subrecipients will be required to submit monthly invoices to the City in addition to corresponding financial back-up AND a performance report. No invoice will be paid without the City's prior receipt of the monthly performance report. On site subrecipient monitoring will take place at least annually on all recipients. The City will reserve the right to reallocate funds from underperforming subrecipients to another subrecipient or to implement sanctions on any subrecipient. These processes will allow the City to ensure timely expenditure of HPRP funds per the regulations as well as ensure the goals of the HPRP are being met.

D. Collaboration

1. Briefly describe how the grantee plans to collaborate with the local agencies that can serve similar target populations, which received funds under the American Recovery and Reinvestment Act of 2009 from other Federal agencies, including the U.S. Departments of Education, Health and Human Services, Homeland Security, and Labor (limit 250 words).

Response:

City staff currently participates on several committees, boards and regional organizations that are comprised of representatives from several of the agencies receiving ARRA funding allocations. For example, one City Staff person is a member of the Riverside County Continuum of Care Committee (CoC), the lead organization responsible for developing the 10 Year Plan to End Homelessness



in the region (see #2 below). These collaborative working relationships provide the City with opportunities to initiate collaborative program relationships.

The City is also a recipient of other ARRA sources of funding such as the CDBG-R and Home Investment Partnership Program (HOME) funds. To the greatest extent possible the City plans to maximize these resources to ensure the goals of the ARRA program are maximized in the community.

2. Briefly describe how the grantee plans to collaborate with appropriate Continuum(s) of Care and mainstream resources regarding HPRP activities (limit 250 words).

Response:

One City Staff member has participated as a member of the Riverside County Continuum of Care Steering Committee for five years and prior to this time the City has had other staff representation on the Committee since its inception. City staff was intricately involved in the creation of the County's 10 Year Plan to End Homelessness and is therefore very aware of the goals of the plan, and is involved in the continually monitoring of its implementation.

The City is a recipient of HOME and CDBG funds through which relationships with mainstream organizations have been developed. The network of collaborative relationships and information sharing the City has developed over the years include:

- Affordable housing developers
- Housing Authority of Riverside County
- U.S. Department of Labor, Employment and Training Administration
- Riverside Department of Public Social Services
- Alternatives to Domestic Violence
- U.S. Small Business Administration and Inland Empire Small Business Administration
- Social Security Administration
- Riverside County Department of Mental Health
- Non-profit organizations providing food, domestic violence, emergency shelter and senior services.

3. Briefly describe how HPRP grant funds for financial assistance and housing relocation/stabilization services will be used in a manner that is consistent with the grantee's Consolidated Plan (limit 250 words).

Response:



The overall goals of the City's FY 2008-2013 Consolidated Plan, are to develop viable urban communities by providing (1) decent housing, (2) a suitable living environment and (3) expanded economic opportunities principally for low and moderate-income persons.

The City's Consolidated Plan goals address activities that fit into one or more of the following strategies:

- Homeless Strategy
- Special Needs Strategy
- Housing/Fair Housing Strategy
- Community and Economic Development Strategy
- Anti-Poverty Strategy

The Five Year Goals and Proposed Accomplishments under the Homeless Strategy are to assist 2500 homeless persons and persons threatened with homelessness with housing and public service activities.



E. Estimated Budget Summary

HUD requires the grantee to complete the following table so that participants in the citizen participation process may see the grantee’s preliminary estimated amounts for various HPRP activities. Enter the estimated budget amounts for each activity in the appropriate column and row. The grantee will be required to report actual amounts in subsequent reporting.

HPRP Estimated Budget Summary			
	Homelessness Prevention	Rapid Re-housing	Total Amount Budgeted
Financial Assistance ¹	\$615,000.00	\$	\$615,000.00
Housing Relocation and Stabilization Services ²	\$81,228.00	\$	\$81,228.00
Subtotal (add previous two rows)	\$696,228.00	\$	\$696,228.00

Data Collection and Evaluation ³ (please see note below)	N/A
Administration (up to 5% of allocation)	\$36,644.00
Total HPRP Amount Budgeted⁴	\$732,872.00

¹Financial assistance includes the following activities as detailed in the HPRP Notice: short-term rental assistance, medium-term rental assistance, security deposits, utility deposits, utility payments, moving cost assistance, and motel or hotel vouchers.

²Housing relocation and stabilization services include the following activities as detailed in the HPRP Notice: case management, outreach, housing search and placement, legal services, mediation, and credit repair.

³Data collection and evaluation includes costs associated with operating HUD-approved homeless management information systems for purposes of collecting unduplicated counts of homeless persons and analyzing patterns of use of HPRP funds.

Note: The City will work with subrecipients who are currently utilizing the homeless management information system (HMIS). Costs for data evaluation are considered as an activity cost under each proposed activity.

⁴This amount must match the amount entered in the cell on the table in Section A titled “Amount Grantee is Requesting.”



F. Authorized Signature

By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

_____ Signature/Authorized Official

Date

City Manager
Title