



City of Moreno Valley
Public Works Department
LAND DEVELOPMENT
P. O. BOX 88005
MORENO VALLEY, CA 92552-0805
Phone: 951.413.3120 Fax: 951.413.3158

APPLICATION FOR ENCROACHMENT PERMIT

PROJECT NO.

ENCROACHMENT PERMIT NO.

Please check the type of permit(s) requested:

- [] Encroachment Permit - work in existing public right-of-way
[] Construction Permit - allows construction of improvements outside of existing public right-of-way as shown on approved plans for referenced project

Utility Company only: Project or Work Order No. _____

Two copies of the approved plans are attached to this application. The undersigned hereby applies for a permit to excavate, construct, or install improvements in the City of Moreno Valley as follows: (Description of work)

PARALLEL EXCAVATION _____ LF STREET X-ING EXCAVATION _____ LF
DIRT CUT _____ LF SIDEWALK REMOVAL & REPLACEMENT _____ LF
POTHoles (#) _____ BORE PITS (#) _____

Name(s) of streets/address/other specific location description:

In consideration of the granting of this application the APPLICANT HEREBY AGREES TO:

- 1. Indemnify, defend and save the City, its authorized agents, officers, representatives and employees, harmless from and against any and all penalties, liabilities or loss resulting from claims or court action and arising out of any accident, loss or damage to persons or property happening or occurring as a proximate result of any work undertaken under the permit granted pursuant to this application.
2. Remove or relocate any encroachment installed or maintained under this permit upon written notice from the City Engineer.
3. Notify Land Development at least 2 work days in advance of the time when work will be started, and upon completion of the work immediately notify Land Development of completion.
4. Comply with the latest edition of City of Moreno Valley Standard Plans, and any amendments thereto, and all applicable rules and regulations of any other public agency having jurisdiction.

By: _____ Print Name
Developer/Utility/Contractor _____ Phone: _____
Address _____ Date: _____
City/Zip Code _____

**APPLICATION FOR ENCROACHMENT PERMIT
LIABILITY INSURANCE REQUIREMENTS**

Each permittee must provide proof of appropriate public liability and property damage insurance along with naming the City of Moreno Valley, the City of Moreno Valley Community Services District AND the Community Redevelopment Agency of the City of Moreno Valley as an additional insured.

THIS REQUIREMENT SHALL BE MET BY EITHER THE APPLICANT (DEVELOPER, OWNER, PUBLIC UTILITY OR FRANCHISE) OR BY THE CONTRACTOR* PERFORMING THE SUBJECT WORK, PRIOR TO BEGINNING ANY OF THE WORK PROPOSED UNDER THE SUBJECT ENCROACHMENT PERMIT. INSURANCE REQUIREMENT DOES NOT APPLY TO HOMEOWNER SIGNING FOR OWN PERMIT.

Proof of coverage shall be by certificate (ACORD or equivalent) naming the **City of Moreno Valley, Moreno Valley Community Services District, AND the Community Redevelopment Agency of the City of Moreno Valley** as certificate holder, and stating that the certificate holder is an additional insured **AND** providing a rider (Additional Endorsement) stating that the **City of Moreno Valley, Moreno Valley Community Services District, AND the Community Redevelopment Agency of the City of Moreno Valley** are additionally insured.

The minimum coverage shall be as outlined below and all other provisions per Section 7-3 Liability Insurance, of the most current edition of the Standard Specifications for Public Works Construction.

BODILY INJURY	\$500,000	EACH PERSON
	\$500,000	EACH OCCURRENCE
	\$1,000,000	AGGREGATE PRODUCTS & COMPLETED OPERATIONS
PROPERTY DAMAGE	\$500,000	EACH OCCURRENCE
	\$500,000	AGGREGATE

A combined single limit policy with aggregate limits in the amount of \$1,000,000 will be considered equivalent to the required minimum limits.

The general liability insurance carrier shall be a California admitted carrier with a rating of A-, VII, or better.

***Note: When the insurance is provided by the Contractor, the owner/developer AND the City (all three entities) must both be shown as additionally insured.**